



DRAFT MINUTES OF THE PAPAKURA BUSINESS ASSOCIATION ANNUAL GENERAL MEETING

Date: Monday, October 20, 2025, AT 6:12PM

Location: PBA OFFICE, 56A BROADWAY, PAPAKURA

1. Welcome and Attendance Register

- Paul Radden welcomed everyone.
- Present: Neil Punja - PBA, Paul Radden (Chair) – Off Broadway Theatre, Geraldine Braks (Deputy Chair) – Dare Hairdressing, Grant Milligan (Treasurer) – ASB Bank, Rebecca Cunningham - PBA, Kelly Wright – What’s In Stock, Leah Pearsall – Motion Health, Marilyn Morell – Colorme Salon, Ajay Vasisht – KiwiOra Community Trust, Talei Dehar - Whitcoulls, John Shaw – Methodist Church, Kevin Mitchell – Lets Party and Hire, Elisha Cerezo – CC Digital Marketing, Peter Bennett– Property Valuations Limited, Brent Catchpole – Papakura Local Board.

2. Apologies

- Apologies: Samantha Harvey – Smashed As, Tai Mealamu – Broadway Lounge, Paula and Kurt Schultz, Jan Robinson – Papakura Local Board
- **Motion:** For the apologies to be received.
- **Moved:** Marilyn Morell, **Seconded:** Grant Milligan - **Carried**

3. Register of Interest

- We have a Register of Interest, and it is reviewed monthly.
- All conflicts identified are managed accordingly.
- **Motion:** To accept that the Association keeps and maintains an Interests Register
- **Moved:** Geraldine Braks, **Seconded:** Marilyn Morell

4. Confirmation of Minutes of the Annual General Meeting held on Wednesday the 23rd of October 2024 and any matters arising

- Tabled and previously circulated.
- **Motion:** For the minutes of the meeting held on the 23rd of October 2024, to be entered as a true record of the AGM.
- **Moved:** Leah Pearsall, **Seconded:** Talei Dehar – **Carried**

5. Annual Report/Chair Report – Paul Radden

- Tabled and previously circulated.
- Paul thanked the Papakura Angels for the work they are doing, and Rebecca and Neil who have lifted the professionalism of the Business Association.



- **Motion:** For the Chairman's report to be received.
- **Moved:** Geraldine Braks, **Seconded:** Kelly Wright - **Carried**

6. Town Centre Managers Report – Neil Punja

- Tabled and previously circulated.
- Neil covered off the highlights from his report,
- Thank you to our members committee, Rebecca, Pascal, Caleb and the Manurewa Town Centre Ambassadors.
- **Motion:** For the Town Centre Manager's report to be received.
- **Moved:** Paul Radden **Seconded:** Geraldine Braks – **Carried**

7. Financials Report – Grant Milligan

- Motion:** Approval of the Audited Accounts and Treasurers Report for the year ended June 2025.
 - **Moved:** Kelly Wright, **Seconded:** Talei Dehar – **Carried**
- Treasurer's Report.
 - Recognised Neil for the work he does and Rebecca for all the funding which helps the budget.
 - **Motion:** For the Treasure's report to be received.
 - **Moved:** Leah Pearsall, **Seconded:** Geraldine Braks – **Carried**
- Motion:** That the Papakura Business Association Inc. receive and approve the 2026/2027 budget which includes a BID targeted rate grant amount of \$366,025, noting there will be an increase of 10% (\$33,275) to the BID targeted rate grant for the 2026/2027 financial year (based on the previous grant of \$332,750).
 - **Moved:** Peter Bennett, **Seconded:** Paul Radden - **Carried**
- Motion:** Further ask the Papakura Local Bord recommend to the governing body the amount of \$366,025 be included in the Auckland Council draft 2026/2027 annual budget consultation process.
 - **Moved:** Grant Milligan, **Seconded:** Kelly Wright – **Carried**

8. Draft 2026/2027 Business Plan

- **Motion:** That the Papakura Business Association Inc. receive and approve the 2026/2027 Business Plan which aligns to the 2026/2027 Draft Budget.
- **Moved:** Geraldine Braks, **Seconded:** Talei Dehar – **Carried**



9. Special Resolution: To Adopt a New Constitution

- **Motion:** That the Papakura Business Association Incorporated existing constitution (rules) document be replaced with the proposed new constitution (rules) presented at the Annual General Meeting of the Papakura Business Association Incorporated on 20 October 2025.
- Reason: Legislative changes requiring re-registration as an incorporated society to be compliant with the Incorporated Societies Act 2022.
- *A copy of the proposed new constitution can be viewed on the association's website: www.papakura.co.nz.*
- **Moved:** Paul Radden, **Seconded:** Kelly Wright – **Carried**

10. Introduction of Nominees for the Executive Committee

- Paul Radden
- Geraldine Braks
- Grant Milligan
- Kelly Wright
- Leah Pearsal
- Talei Dehar
- Marilyn Morell
- **Moved:** Peter Bennett, **Seconded:** Grant Milligan – **Carried**

11. Voting of Executive Committee and Officers

1. Paul Radden - Papakura Theatre Company
2. Grant Milligan - ASB Bank
3. Geraldine Braks - Dare Hairdressing Services
4. Marilyn Morell - Colorme Hair Salon
5. Kelly Wright - What's in Stock
6. Samantha Harvey – Smashed As
7. Leah Pearsall – Motion Health Group
- **Moved:** Peter Bennett, **Seconded:** Grant Milligan - **Carried**

12. Confirmation of 2025/2026 Committee Members

- **Moved:** Peter Bennett, **Seconded:** Grant Milligan – **Carried**

13. Appointment of Auditor – David Knightly from BVO, Blackmore Virtue and Owens



- **Motion:** To appoint Blackmore Virtue & Owens (BVO) as Auditor.
- **Moved:** Paul Radden, **Seconded:** Geraldine Braks – **Carried**

14. Update on the PBA Strategic Plan. The previous plan was from 2021-2024 and the new plan will be from 2025-2030

- Now completed.
- **Motion:** To accept and adopt the Strategic Plan for 2025-2030.
- **Moved:** Talei Dehar, **Seconded:** Kelly Wright - **Carried**

15. General Business

- John Shaw raised the Anzac Flags and the importance of dressing the town during Anzac Commemorations. Neil acknowledged addressed this; we do not get funding for this like other towns do. This is a Civic Event and Auckland Council already have flags made for these events and they pay to have them put an up and taken down, we asked last year, and our request was declined. This will be raised at the next committee meeting.
- Kevin Michell has an ongoing problem with illegal dumping from clothing dropped off at the Salvation Army and dragged over to the back of his business. This is a costly problem because he has to pay to take it all to the rubbish dump. The PBA will add this to the next committee meeting agenda. A CCTV sign was also provided to Kevin to put up in the area to help deter the issue.

Meeting closed at 7.01pm

Minutes by Rebecca Cunningham

Minutes signed:

Date: _____

Chairperson: _____